**Course Description Form**

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| 1. Course Name: Headway Academic Skills level3
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| 1. Course Code: /
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| 1. Semester / Year:PhD. Students / 2 semester
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| 1. Description Preparation Date:15/3/2024
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| 1. Available Attendance Forms: Mandatory
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| 1. Number of Credit Hours (Total) / Number of Units (Total) 30 hrs. /1 hr. / weekly

 …..1 / unit |
|  |
| 1. Course administrator's name (mention all, if more than one name)
 |
| Name: Pro. Dr. Basima Qasim Hasan AL saadiEmail: basima @ige.uobaghdad.edu.iq |
| 1. Course Objectives
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| **Course Objectives** |

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* **Good study habit**
* **Checking writing ( Academic writing ) Puctuation , spelling**
* **And grammer**
* **Using a dictionary to understanding the meaning , symbole and abbreviation .....**
* **.....**
* **.....**
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| 1. Teaching and Learning Strategies
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| **Strategy** | Listning and specific information , defining terms ( facts and opinion ) recognizing what information is important , critical thinking ( point of view ) |
| 1. Course Structure
 |
| **Week**  | **Hours**  | **Required Learning Outcomes**  | **Unit or subject name**  | **Learning method**  | **Evaluation method**  |
| 1st. week2nd.Week3rd. Week4th. Week 5th.Week6th. Week7th.Week8th Week9th. Week10 th. Week11th.Week12th.Week13th.Week14th.Week15th Weekالفصل الثاني1st.Week2nd. Week3rd. Week4th. Week5th.Week6th.Week7th.Week8th.Week9th.Week10th.Week11th. Week12th. Week13th. Week14th. Week15.th week |  1hr./ Week 1hr./ week 1hr. /week  1hr/  week  1hr/Week 1hr / Week1hr/ Week==== = = ==1hr /Week============== | Comparing and contrastingGood Study habits, effective readingRephrasing , rules ,Passive voice Topic sentences , avoid plagiarism A model of urban Planning , paragraph Purpose Text cohesion Water everywhere,Finding information from more than one sourceFood Chain identifying language for rephrasing and giving exampleGlobalization , distinguishing Between facts ,speculation and report opinionExpression generalization ,caution ,certainty, and uncertainty, and reporting another person’s opinionMid term exam Increase your reading speed; focusing your readingA capital cityPrediction content Topic sentences Using reference materials conserving the pastconserving the pastwonders of the modern worlds = =Olympic business = =Mid term examStudy skills Synonym and near synonymusing notes and quotations  trendstrendswriting Education and learning education and learning final exam  | Education and learningEducation and learningInnovation in health and medicine Innovation in health and medicine Urban planning Urban planning Water , food and energyWater , food and energy Free trade and fair trade = = =Mid term Exam Good study habit Urban planning Innovation in health and medicine Collocations Dealing with longer textIndicating reason and result , collocations how to make reading easer avoiding plagiarism making notes creating sources mid term exam AntonymsCheck writing content , organization and style Understanding visual information: graphicsLanguage for describinggraphs,chrts, and statisticspopulation trends dealing with longer text how to be good presenterfinal exam  | Head way academic skills bookWriting , dictionary work , checking your writing recording vocabularyDeveloping a paragraph selecting information brain storm before writing prioritizing ideasDeveloping a Thesis statements ,compound noun, and adjectiveChecking your Writing ,paragraph ContentDistinguishing between facts ,speculation and report opinionExpressing certainty and uncertaintyEXAM Checking writing Dictionary workRephrasing and avoid plagiarism Recording vocabularyAdding information Checking your writing SuffixesVerbs for writing Another writers` ideas`Expressing contrast Process writing Mid term exam Use words and phrases of contrastBrain storm and making notes interpreting data using graphs to present data discuss the questions language for presentation formal and informal vocabularyfinal exam  | Focusing your ReadingBrain storm ideasWriting a paragraphChoosing a suitable Method to Record vocabularyWriting Notes Writing a persuasive ArticleWriting to describe and explainreview , home workIdentification point of view  writing Exam Write an essay Predicting the content of the textWriting a paragraph include atopic sentence ,several body sentence ,and a concluded Sentencereviewالفصل الثلني Writing an Evaluating essayReviewWriting a summaryReviewWriting Writing discursive EssayMid term exam ReviewHome workReviewAnswer question , home workHomework writing a report using visual informationpreparing notes for presentation giving presentation final exam  |
| 1. Course Evaluation
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| 20 score mid term exam 10 score daily preparing home wok7 score oral presentation and discussion 3 score attendance 60 score final exam  |
| 1. Learning and Teaching Resources
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| Required textbooks (curricular books, if any) | Headway Academic Skills level 3( text book)  |
| Main references (sources) | Text book  |
| Recommended books and references (scientific journals, reports...) |  |
| Electronic References, Websites |  |