**Course Description Form**

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| 1. Course Name:
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|  |
| 1. Course Code:
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|  |
| 1. Semester / Year:
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|  |
| 1. Description Preparation Date:
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|  |
| 1. Available Attendance Forms:
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|  |
| 1. Number of Credit Hours (Total) / Number of Units (Total)
 |
|  |
| 1. Course administrator's name (mention all, if more than one name)
 |
| Name: Email:  |
| 1. Course Objectives
 |
| **Course Objectives** | * **.....**
* **.....**
* **.....**
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| 1. Teaching and Learning Strategies
 |
| **Strategy** |  |
| 1. Course Structure
 |
| **Week**  | **Hours**  | **Required Learning Outcomes**  | **Unit or subject name**  | **Learning method**  | **Evaluation method**  |
|  |  |  |  |  |  |
| 1. Course Evaluation
 |
| Distributing the score out of 100 according to the tasks assigned to the student such as daily preparation, daily oral, monthly, or written exams, reports .... etc  |
| 1. Learning and Teaching Resources
 |
| Required textbooks (curricular books, if any) |  |
| Main references (sources) |  |
| Recommended books and references (scientific journals, reports...) |  |
| Electronic References, Websites |  |