**Course Description Form**

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| 1. Course Name: | | | | | | | | |
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| 1. Course Code: | | | | | | | | |
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| 1. Semester / Year: | | | | | | | | |
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| 1. Description Preparation Date: | | | | | | | | |
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| 1. Available Attendance Forms: | | | | | | | | |
|  | | | | | | | | |
| 1. Number of Credit Hours (Total) / Number of Units (Total) | | | | | | | | |
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| 1. Course administrator's name (mention all, if more than one name) | | | | | | | | |
| Name:  Email: | | | | | | | | |
| 1. Course Objectives | | | | | | | | |
| **Course Objectives** | | | | | | * **.....** * **.....** * **.....** | | |
| 1. Teaching and Learning Strategies | | | | | | | | |
| **Strategy** | |  | | | | | | |
| 1. Course Structure | | | | | | | | |
| **Week** | **Hours** | | **Required Learning Outcomes** | **Unit or subject name** | | | **Learning method** | **Evaluation method** |
|  |  | |  |  | | |  |  |
| 1. Course Evaluation | | | | | | | | |
| Distributing the score out of 100 according to the tasks assigned to the student such as daily preparation, daily oral, monthly, or written exams, reports .... etc | | | | | | | | |
| 1. Learning and Teaching Resources | | | | | | | | |
| Required textbooks (curricular books, if any) | | | | |  | | | |
| Main references (sources) | | | | |  | | | |
| Recommended books and references (scientific journals, reports...) | | | | |  | | | |
| Electronic References, Websites | | | | |  | | | |